Consent Form for use of Images
(photographs, videos, DVDs and digital images)

Photographs and/or video recordings of children may be taken whilst they attend the setting to celebrate their achievements and successes and as evidence of their progress and development. Still or moving images may be published in our printed publications (e.g. prospectus, newsletters) and/or on our external websites. They may also be used to promote the good practice of the setting to other teachers, e.g. at training events organised by the Local Authority or national education/government institutions. Children's names will never be published alongside their photograph externally to the setting. Names may be used internally, for example – on a display.

Electronic images, whether photographs or videos, will be stored securely on the setting's computer/network which is accessible only by authorised users.

Before using any photographs/videos of your child we need your permission. **Please answer the questions below, then sign and date the form where indicated and return it.**

Please delete as appropriate

1.	May we use your child's photograph in school related publications e.g. school newsletter	**YES/NO**
2	May we use your child's photograph on our school website	**YES/NO**
3	May we allow your child's photograph (e.g. as part of a team or record of an event) to be used for publication in a newspaper? (*Please note that the use of photographs in newspapers is subject to strict guidelines)*	**YES/NO**
4	May we use any photograph or video of your child's image internally as part of regular activities e.g. internal school display, children's projects etc.	**YES/NO**
5	May we use any photographs or video containing your child's image to share good practice with staff from other settings?	**YES/NO**
6	May we use images of your child on an external web site or for publicity or campaigns by national Government agencies?	**YES/NO**
7	May we use images of your child on our school Facebook page	**YES/NO**
8	For official school photographs with images taken by the appointed school photographer and available for purchase by parents, and held by the school for identification purposes with names attached	**YES/NO**
9	For official school photographs taken by the appointed school photographer and attached with other personal information, including name and medical information that may be shared e.g. our school database, systems or with authorities in the event of a medical emergency.	**YES/NO**

This form is valid from the date of signing until another form is issued. Photographs and videos may be securely archived after your child has left the setting. Photographs and videos used for publicity purposes may continue to remain in circulation after your child has left the setting. You may withdraw or amend your consent, in writing, at any time **but it may not be possible to remove images that are already in circulation or have already been published** although every effort will be made to do so. Should you wish to withdraw/amend your consent please send your request to the school office by email (office@suckley.worcs.sch.uk) or in writing.

We recognise that parents, carers and family members will wish to record events such as plays, sports days etc. to celebrate their child's achievements. The setting is happy to allow this, at the discretion of the Headteacher/Senior Manager, on the understanding that such images/recordings are used for purely personal family use. Images containing children **other than their own** should not be put on the internet for any reason, without first seeking permission from the other child's parents/carers.

Name of Child: …… Date of birth: ……

Name of person with Parental Responsibility: ……

Signed: …….. Date: ……

Data Protection
Suckley School takes your privacy seriously and we have taken steps to protect it. Any personal data you give to us, including photographic images, will be processed strictly in accordance with the Data Protection Legislation and will be used for the purposes that you have consented to. We will not share your details with third parties without your consent, except where we are legally compelled or obligated to do so. Please note that where you consent to images appearing on the internet, they can be viewed worldwide including countries where UK data protection law does not apply.